

**Application for Public Access To Records in the Town of Palermo**

**TO: RECORDS ACCESS OFFICER**

Copies of records will be provided  
@ \$.25 per page per side

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Address

For Office Use Only	
No of Copies:	_____
\$.25:	<u>    x .25    </u>
Total:	_____

I hereby apply to inspect the following record(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Representing

Approved :  YES     NO

Denied for one of the reasons checked below:

- Confidential Disclosure
- Unwarranted Invasion of Personal Privacy
- Record of Which this Agency is Legal Custodian Cannot be Found
- Record is Not Maintained By This Agency
- Exempted by Statue Other Than the Freedom of Information Act
- Part of Investigatory Files
- Other (Specify): \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**NOTICE:** You have a right to appeal this application to the head of this agency:

Name \_\_\_\_\_ Address \_\_\_\_\_

Who must fully explain his/her reasons for such denial in writing (7) days of receipt of application.

**I Hereby Appeal:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date